

**Financial Assistance Review Committee (FARC)  
Quarterly Meeting  
Norfolk Marriott Waterside Hotel  
Norfolk, Virginia  
November 9, 2017  
1:00 PM**

Members Present:	Members Absent:	Administration Staff:	Staff/Other Guests:
Kevin Dillard	Karen Wagner, Chair - Excused	Amanda Davis	Robert Trimmer
Donna Hurst		Linwood Pulling	Gary Critzer
Dan Norville			Wayne Peer
Curtis Sheets			Tommy Pruitt
Bruce Stratton			Wade Wilson
			David Coulling
			Adam Harrell

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
I. Approval of 08/03/2017 Meeting Minutes	Amanda Davis, Grants Manager, made a motion to approve the minutes from August 3, 2017.	Minutes approved
II. RSAF A. EMS Training Funds (Phase III)	<p>OEMS has initiated Phase III of the special initiative grant for funding to all accredited non-profit licensed EMS agencies for initial EMS certification classes. This opportunity for funding was developed due to changes in procurement and was first initiated in September 2016 to replace the EMS training funds. Phase III funded programs that start on or after July 1, 2017 and before December 31, 2017 and is based on the OEMS pricing structure. OEMS awarded 31 agencies funding in the amount of \$939,608.00. The following is the breakdown for this initiative.</p> <ul style="list-style-type: none"> <li>• Emergency Medical Responder courses in the amount of \$1,836.00</li> <li>• Emergency Medical Technician courses in the amount of \$191,556.00</li> <li>• Advanced Emergency Medical Technician course in the amount of \$25,704.00</li> <li>• Intermediate courses in the amount of \$130,952.00</li> <li>• Paramedic courses in the amount of \$571,200.00</li> <li>• RN to Paramedic courses in the amount of \$18,360.00</li> </ul> <p>The EMS Scholarship program has been implemented and provides funding support to qualified applicants seeking to earn an initial or advanced EMS credential within the Commonwealth of Virginia.</p>	No further action is required.

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<p>B. Nasal Naloxone for EMS Agencies</p> <p>C. Regional EMS Councils Contract</p>	<p>OEMS awarded a NO COST grant opportunity on September 29, 2017 to licensed EMS agencies for nasal naloxone to be administered by EMS personnel. OEMS provided 1600 nasal naloxone kits to 47 EMS agencies based on two kits per OEMS permitted vehicle. This grant opportunity as been extended until February 28, 2018 to licensed EMS agencies. All information is available on the OEMS website.</p> <p>OEMS conducted a regional EMS council workshop on May 25-26, 2017 to review FY2018 changes to the state contracts. The new contract language states that the regional councils will continue grading and providing comments for each grant, but instead of scheduling grant interviews with agencies, will be offering developmental training and review of grants to the grantees prior to the grant deadline. The new contract made changes such as:</p> <ul style="list-style-type: none"> <li>• The agencies no longer have to go before the council board to explain their grant application.</li> <li>• The councils will no longer be required to prioritize the grants in their region.</li> </ul>	<p>No further action is required</p> <p>No further action is required</p>
<p>III. Grants Unit</p> <p>A. Payments Processed August - October 2017</p>	<p>OEMS made 94 payments during this quarter in the amount of \$2,388,630.97.</p>	<p>No further action is required</p>
<p>IV. Grant Manager Report:</p> <p>A. Quarterly Grants Report</p> <p>B. RSAF Grant Awards Meeting</p>	<p>The RSAF grant deadline for the December 2017 grant cycle was September 15, 2017. OEMS received 111 grant applications requesting \$10,687,579.00 in funding. The applications included 97 licensed EMS agencies requesting \$9,715,609.00 and 14 Non EMS agencies requesting \$971,970.00. The breakdown for the Regional Councils are as follows: Blue Ridge - requesting funding of \$534,546.00; Central Shenandoah – requesting funding of \$105,479.00; lord Fairfax – requesting funding of \$874,552.00; Northern Virginia – requesting funding of \$51,587.00; Old Dominion – requesting funding of \$2,863,112.00; Peninsulas – requesting funding of \$1,640,280.00; Rappahannock – requesting funding of \$632,211.00; Southwest Virginia – requesting funding of \$797,590.00; Thomas Jefferson – requesting funding of \$911,633.00; Tidewater – requesting funding of \$1,208,618.00; Western Virginia – requesting funding of \$1,037,972.00. The breakdown for items requested are as follows: Audio Visual/Computer Hardware - \$117,816.51; Communications - \$497,269.92; Cot Retention Systems - \$291,781.69; Emergency Operations - \$148,220.58; BLS/ALS Equipment – \$2,064,719.21; Special Projects - \$299,772.52; Training - \$86,160.13; Vehicles - \$7,181,839.64.</p> <p>The grant awards meeting will begin at 10:00 on Thursday, December 7<sup>th</sup> 2017. The format of the grant award meetings have been discussed and the Friday public meeting may change for future cycles. This information will be distributed once a decision has been made.</p>	<p>No further action is required</p> <p>No further action is required</p>
<p>V. Open Discussion</p> <ul style="list-style-type: none"> <li>• Grant Review Process</li> </ul>	<p>FARC discussed the grant review process regarding EMS regional councils, some councils have expressed frustration over their grades/comments and how FARC regards them. There is no weighted scale regarding regional council grades, but these are taken into account on the same level as all other grades/comments from OEMS staff, OEMS program representatives</p>	<p>OEMS will email councils to get feedback and then draft a guide for EMS regional councils.</p>

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<b>Topic/Subject</b>	<b>Discussion</b>	<b>Recommendations, Action/Follow-up; Responsible Person</b>
<ul style="list-style-type: none"><li>• Tactical Vest Applications</li><li>• VDH Scoring Criteria</li></ul>	<p>and various committees. FARC discussed the need to give regional councils a guide to standardize the comments for grading to create uniformity for all councils.</p> <p>The applications for tactical equipment, if funded, will have a special condition to meet the OEMS Emergency Operations division tactical equipment guide. This will include an MOA and training within the grant period.</p> <p>FARC discussed the need to explain to agencies the scoring criteria and how the specific scores are calculated.</p>	<p>Funded applications will have a special condition.</p> <p>Grants manager will send out VDH scoring criteria calculations to FARC and how agencies can get their own information.</p>
<b>VI. Adjournment</b>	<b>Amanda Davis make a motion to adjourn.</b>	<b>The RSAF Pre-Awards meeting will be held on Thursday, December 7<sup>th</sup> beginning at 10:00 A.M. and the Awards Meeting will be held on Friday, December 8<sup>th</sup> beginning at 9:00 A.M. The December 2017 awards will be announced on January 1, 2018. The Spring 2018 RSAF grant cycle will open on February 1, 2018 and the deadline will be March 15, 2018.</b>